



Hamtramck Public Schools Recreation Millage Renewal

HOW YOUR TAX DOLLARS ARE SPENT

Recreation Programs: Highlights

Summer Playground Program

8-9 weeks, 2-site locations, full-day, weekly field trips, daily lunch, average 70-100 kids register each summer, hire 8-12 Hamtramck teens
Residents: \$25 per child

Youth Enrollment (past 6 months)

Karate: 131 (winter, spring & summer)
Soccer: 62 (spring & summer)
Dance: 24 (spring & summer)
Swim Lessons: 50 (winter & spring)
Residents: \$19 average per 4-6 week session

Community Center Activity (past 3 months)

Check-Ins

- 109 weight room (\$3)
- 226 sauna (\$2)
- 639 drop-in basketball & cricket (\$5)
- *Check-ins do not include membership holders visits*

51 Memberships Sold (\$10-\$100)

Seniors (Ages 55+)

3 free fitness classes weekly, annual free Spring Breakfast, field trips, free social events (Ice Cream Social, Senior Appreciation)

Free Events

Trunk or Treat, Fall Harvest, Movie In The Park, Inflate-A-Thon, Family Fun fair, Snow Fest, Back To School Carnival, Pumpkin Plunge

Other Offerings: Small court rental (\$5/2 hours), daily group fitness, \$5/class, facility rentals (parks and Community Center), adult sports league, youth open gym and open swim

No program is priced for profit. Residents pay a nominal commitment fee. Uniforms, sports equipment, instructor compensation, league fees, or transportation, are not factored into the resident's price. Instructors/Coaches are paid \$30 - \$60 per hour (industry standard)

Utilities & Facility Support

COMMUNITY CENTER

Electricity, gas, water, building security and custodians, weight room and fitness equipment maintenance and repair

PULASKI & PLAYFAIR PARKS, JACOB COURTS

Splash Pad testing, county permits, chlorine, repairs and maintenance, lawn equipment, recreation vehicle maintenance, security, playground equipment maintenance and repair, park upgrades and capital improvements, surveillance cameras

SWIMMING POOL

Chlorine, chemical testing, inspections, lifeguards, lifeguard certifications, swim lesson supplies, cleaning and warming equipment



Staff Responsibilities: 4 Full-Time Employees

DIRECTOR

- Manage School Board-Approved Budget
- Hire & Supervise Part, Full, and Seasonal Staff
- Liaison to local Boards, City Officials, District's contracted vendors, and the Community
- Management of Community Center and Pool Operations
- Stay abreast industry's best practices

COORDINATOR

- Plan and coordinate programs and special event logistics
- Design and distribute marketing materials
- Manage recreation's social media pages, website, and recreation software
- Supervise part-time staff
- Lead senior and family trips

ADMIN ASSISTANT

- Payroll
- Facility Rentals
- Recordkeeping
- Manage inventory & supplies
- Invoice Processing
- Bookkeeping

GROUNDS & MAINTENANCE

- Maintain lawns, mulch, restrooms, and trash collection at Pulaski Park, Playfield Field, and outside Community Center
- Assess playground equipment for hazardous conditions
- Upkeep of Pulaski Park and Playfair Field and perform minor repairs
- Prepare parks for private and community events

3 Community Center Desk Attendants (Part-Time)

Works Year-Round: answers phone, knowledgeable of department's offering, registers customers, and collect funds

Other Positions

Seasonal & Contracted Staff

Instructors, coaches, summer camp staff, summer maintenance, lifeguards